**MAURITIUS MARATHI CULTURAL CENTRE TRUST**

**Culture & Event Sub Committee**

**TERMS OF REFERENCE**

The **Culture & Event Sub Committee** will assist the Board of the MMCCT in fulfilling its oversight responsibilities related to the development and propagation of artistic and cultural values through different cultural events.

The Sub-Committee will consist of 1 Chairperson and 4 members as designated by the Board.

**OBJECTIVES:**

1. To devise strategies in the field of Arts & Culture
2. To conceive Arts & Cultural projects targeting all age groups
3. The committee should identify priority Arts & Cultural issues to be addressed which are consistent with the Strategic Plan and Board priorities
4. To coordinate with artists & facilitate the organization of cultural events
5. Support specific projects that promote art and culture for the community at large
6. To prepare budget estimates for cultural events
7. To keep proper record of all achievements

**Secretary**

The Management Support Officer or any other designated officer will act as the Secretary of the Sub-committee.

**Quorum**

The quorum necessary for the Sub-Committee shall be any 3 out of the 5 Members.

**Reporting Responsibilities**

The Chairperson of the Sub-Committee shall report to the Board on its proceedings. The Sub-Committee shall make recommendations to the Board as it deems appropriate or any area within its remit where action or improvement is needed.

**Other Matters**

The Sub-Committee Members shall:-

1. Have access to sufficient resources, in order to carry out their duties, including access to the MSO for assistance as required.
2. Work and liaise as necessary with all other Board Sub-Committees.
3. As and when required review the terms and reference of this Sub-Committee to ensure that it is operating at maximum effectiveness and recommend any changes they consider necessary to the Board for consideration and approval.

29th September 2021