**MAURITIUS MARATHI CULTURAL CENTRE TRUST**

**Public Relations Sub Committee**

**TERMS OF REFERENCE**

The **Public Relations Sub Committee** will assist the Board of the MMCCT in fulfilling its oversight responsibilities related to Public relation issues.

The Sub-Committee will consist of 1 Chairperson and 3 members as designated by the Board.

**OBJECTIVES:**

1. To coordinate & facilitate the organization of face-to-face/virtual meetings, workshops, seminars and awareness campaigns with artists and associations across the country and Internationally.
2. Committee members should be able to act on a fully informed basis, in good faith, with due diligence and care and in the best interest of the MMCCT.
3. To foster goodwill and mutual understanding between the MMCCT Board and the general public.
4. To communicate the views, feelings and feedbacks from the community at large to the Board.
5. To identify weaknesses, difficulties & requirements of Cultural groups and make constructive recommendations to the Board.
6. To make decisions in the best interest of the Board to achieve the strategic plan adopted by the MMCCT Board.

**Secretary**

The Management Support Officer or any other designated officer will act as the Secretary of the Sub-committee.

**Quorum**

The quorum necessary for the Sub-Committee shall be any 3 out of the 4 Members.

**Reporting Responsibilities**

The Chairperson of the Sub-Committee shall report to the Board on its proceedings. The Sub-Committee shall make recommendations to the Board as it deems appropriate or any area within its remit where action or improvement is needed.

**Other Matters**

The Sub-Committee Members shall:-

1. Have access to sufficient resources, in order to carry out their duties, including access to the MSO for assistance as required.
2. Work and liaise as necessary with all other Board Sub-Committees.
3. As and when required review the terms and reference of this Sub-Committee to ensure that it is operating at maximum effectiveness and recommend any changes they consider necessary to the Board for consideration and approval.

29th September 2021